

Updating Password in the Database

- Go to or click <https://db.npap.org:8443/npap/>
- Key in your user id. Your user id is the first initial of your first name and then your last name. The first initial of your first name and the first initial of your last name are both upper case. (e.g., JSmith)
- Press **CHANGE YOUR PASSWORD**
- Original password is **NPAP+npap** (*some keyboards vary and require pressing the SHIFT KEY in order to key in the "+"*). You will not need to use a shift key if using a smartphone.
- Create your new password. See examples below...
 - Must use 8 or more characters with 1 or more upper case and 1 or more lower case letters and 1 or more numbers and/or special characters like #, *, ?, etc. eg: NPAP@13st or IjoinedNPAP!
- Press **CHANGE** when finished. You will arrive back to the login screen.
- Log in using your user id and new password.